
To: Director of Immigration
Foreign Domestic Helper Section
6/F Gloucester Rd 7
Wan Chai Hong Kong

Dear Sir / Madam :

I _____ holding HK ID No. _____ ,

hereby inform you that Employment Contract No. _____ signed between

me and my helper whom her name is _____

HK ID No. _____ , confirm continuous employment of the helper.

Thank you for your attention and consideration.

Yours truly,
